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TOWN OF BARNSTABLE

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION

CAPE COD GATEWAY AIRPORT COMMISSION MEETING
480 Barnstable Road, Hyannis, MA 02601

15 JAN '25 AM 9:04
BARNSTABLE TOWN CLERK

DATE OF MEETING: Tuesday, January 21, 2025

Check below which one applies:

The Clerk's office has this meeting date already posted X

This is a special meeting which has not been posted

Time: 4:00 p.m.

PLACE: Airport Conference Room

ADDRESS: Cape Cod Gateway Airport, 480 Barnstable Road, Hyannis, MA

This meeting will be replayed via Xfinity Channel 8 or high definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website:

<https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

1. Call to Order

- a. This meeting of the Cape Cod Gateway Commission meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, I must inquire whether anyone else is recording this meeting and, if so, to please make their presence known.

2. Roll Call

3. Pledge of Allegiance

4. Minutes of the previous meetings: December 17, 2024

5. Public Comment

6. Commissioners Response to Public Comment

7. Report from Sub-Committees

- Finance (*Commissioners Weill, Bailey, Guiod*)
- Infrastructure & Marketing (*Commissioners DiGeorge, Bierwirth, Maillho*)

8. OLD BUSINESS

None

9. NEW BUSINESS

COM0125-1 – Review and Approve the Travel Approval Letter for Airport Staff

MOTION to approve the Travel Approval Letter submittal to the Town Manager for five staff members to attend Live Fire Training and one staff member to attend the UC Davis Noise Symposium.

SPONSOR: Finance Subcommittee (**May be acted upon**)

COM0125-2 – Review and Approve the COOPERATIVE SERVICE AGREEMENT BETWEEN CAPE COD GATEWAY AIRPORT AND UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS) WILDLIFE SERVICES (WS).

MOTION to approve the three-year COOPERATIVE SERVICE AGREEMENT BETWEEN CAPE COD GATEWAY AIRPORT AND THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS) WILDLIFE SERVICES (WS) for Wildlife Damage Management to include the annual wildlife training program for staff and the wildlife service agreement effective July 1, 2025. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

10. Reports of Special Committees:

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments

Updates:

Strategic Planning Updates

- o Feedback on Draft 2 was due 1/16/2025; expect version 1.0 to be issued on 1/23/2025

Airline Updates

- o American Airlines – expanded service to PHL and ORD, Management working on Marketing efforts.
- o JetBlue – working on modified lease for terminal – 2025 will be their 12th season!
- o Cape Air – more robust winter schedule – included JFK through February
- o Breeze – in discussions

Electric Aviation Update – None

- o BETA – Meeting on 1/17/2025 to discuss implementation of charging station
- o Archer – upcoming meeting to be planned
- o Smart Grid Program –
- o EV Make Ready Charging Stations –
- o CIP FY2025 Charging Stations

Projects Update/Status

- o Tower HVAC Project & OPM Selection
 - Project update by Matt Elia/Chris Bostwick
- o ARFF/Maintenance Facility Floor Drain Improvements Project
 - Project update by Matt Elia/Chris Bostwick
- o Flight Departure Procedure Analysis
 - Project update by Katie Servis

Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)

- o Final Environmental impact Report (FEIR) for the Cape Cod Gateway Airport's Master Plan projects has been formally submitted to the MEPA office.
 - The FEIR MEPA certificate received
 - FEIR NEPA certificate in process

PFOS/Public Involvement Plan & Update

- o Next status report = April 2025
- o Next public informational meeting = November 2025 (time and date TBD)

Upcoming Events:

- o March 2025 – A Night in the Terminal – Scout Sleepover

11. Announcements – Commissioner's Comments

12. Matters not reasonably anticipated by the Chair

13. Adjournment – Next Meeting, February 18, 2025

Please Note: The list of matters, are those reasonably anticipated by the Commission Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITH PROPER POSTING.

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.